



NSW RURAL FIRE SERVICE

Volunteer Membership Application Form

Thank you for considering becoming a member of the NSW Rural Fire Service.

NSW RFS is the largest volunteer fire service in the world and has a proud history of volunteering for more than 100 years.

This application form is the first step in the process of becoming part of the Service. After completing all the essential information on the application form please submit the form at your local brigade or fire control centre.

You will be contacted for an interview where you can discuss what volunteering involves and learn more about the NSW RFS.

If you are over 16 years of age you will also need to complete the Nationally Coordinated Criminal History Check/Application and Informed Consent form. This means you are consenting to the Service undertaking a criminal history record check. The Service will protect your privacy in dealing with such information.

If your application is successful, the Service advises you by way of a letter. This letter is sent to you and you should pass this to the relevant brigade Captain.

If your application is unsuccessful you will also be advised of this in writing.



NSW RURAL FIRE SERVICE

www.rfs.nsw.gov.au



VOLUNTEER MEMBERSHIP APPLICATION

Sections 1 – 9 of this form are compulsory and must be completed except for Section 7 – Information for Statistical Purposes.

SECTION 1 > TYPE OF APPLICATION

Member number:

<input type="checkbox"/> New Member	Brigade you wish to join:	<input type="text"/>
<input type="checkbox"/> Junior/Cadet Member (12 to up to 18 years)	Brigade you wish to join:	<input type="text"/>
<input type="checkbox"/> Community Fire Unit (CFU)	Brigade you wish to join:	<input type="text"/>
<input type="checkbox"/> Junior/Cadet Member transitioning to probationary membership (16 years minimum)	Existing Brigade:	<input type="text"/>
	New Brigade (if applicable):	<input type="text"/>
<input type="checkbox"/> Rejoining Member	Former Brigade:	<input type="text"/>
	New Brigade:	<input type="text"/>
<input type="checkbox"/> Transferring Member	From Brigade:	<input type="text"/>
	To Brigade:	<input type="text"/>
<input type="checkbox"/> Joining additional Brigade (dual member)	Existing Brigade(s):	<input type="text"/>
	Additional Brigade:	<input type="text"/>

SECTION 2 > PERSONAL DETAILS

Gender: Male Female Indeterminate Date of Birth: Title:

First name(s): Family name:

Residential Address:

Suburb/Town: State: Postcode:

Postal Address:
(if different to above. Include suburb, state & postcode)

Home No: Work No: Mobile No:

Email Address:

SECTION 3 > EMERGENCY CONTACT DETAILS

Name of Contact:	<input type="text"/>	Relationship to Applicant:	<input type="text"/>		
Home No:	<input type="text"/>	Work No:	<input type="text"/>	Mobile No:	<input type="text"/>

SECTION 4 > MEDICAL INFORMATION

Medical information you provide will be kept securely and confidentially in the NSW RFS records system and may be disclosed to district staff and brigade officers for the purposes of ensuring your health and safety.

Do you have any medical condition(s) that could affect your ability to participate in RFS activities or affect the safety of others? Yes No

If yes, please provide details.

If you are intending to do firefighting, do you have any medical condition(s) that could affect your ability or affect the safety of others in performing the role? Yes No

If yes, please provide details.

SECTION 5 > CHILD RELATED ACTIVITIES

From time to time members may be required to engage in child related activities and in certain circumstances, a Working With Children Check will be required.

For membership purposes the following declaration is required:

Have you ever been the subject of criminal convictions and/or misconduct/disciplinary proceedings involving or engaged in reportable conduct* requiring notification to the NSW Ombudsman or the Office of the Children's Guardian (formerly Commission for Children and Young People)?

Yes No

***Section 25A of the Ombudsman Act 1974 defines 'reportable conduct' as:**

- a. any sexual offence, or sexual misconduct, committed against, with or in the presence of a child (including a child pornography offence or an offence involving child abuse material), or
- b. any assault, ill-treatment or neglect of a child, or
- c. any behaviour that causes psychological harm to a child,

whether or not, in any case, with the consent of the child. Reportable conduct does not extend to:

- a. conduct that is reasonable for the purposes of the discipline, management or care of children, having regard to the age, maturity, health or other characteristics of the children and to any relevant codes of conduct or professional standards, or
- b. the use of physical force that, in all the circumstances, is trivial or negligible, but only if the matter is to be investigated and the result of the investigation recorded under workplace employment procedures, or
- c. conduct of a class or kind exempted from being reportable conduct by the Ombudsman under section 25CA.

If you answered yes to this section, please provide details.

SECTION 6 ➤ RURAL FIRE SERVICE ASSOCIATION (RFS)

On becoming a volunteer member of the NSW RFS you can elect to become a member of the NSW Rural Fire Service Association (RFS), the recognised representative body for Service members. For more information, please visit www.rfsa.org.au.

I would like to become a member of the RFS? Yes No

If you tick yes, your name, address, telephone number and email will be disclosed to the RFS.

SECTION 7 ➤ INFORMATION FOR STATISTICAL PURPOSES

PLEASE NOTE – Completion of this section is voluntary

Are you:

Aboriginal? Yes No

Torres Strait Islander? Yes No

Are you from a racial, ethnic or migrant background? Yes No

If yes:

Where were you born?

Where were your parents born?

What language/s do you speak at home?

What cultural group/s do you identify with?

Are you a person with a disability? Yes No

You should answer 'yes' if you have any one or more of the limitations or restrictions listed below:

- A long term medical condition or ailment
- Disfigurement or deformity
- Speech difficulties in your native language
- A psychiatric condition
- Head injury, stroke or any other brain damage
- Loss of sight or hearing
- Incomplete use of any part of your body
- Restriction in physical activities or physical work
- Blackouts, fits or loss of consciousness

Are you a member of another volunteer organisation? Yes No

If yes, please state the type of volunteer organisation.

Emergency Service Arts/Heritage Education and Training

Religious Welfare/Community Other

Parenting, Children and Youth Sport and physical recreation

SECTION 8 > APPLICANT DECLARATION

I,
Family Name (current) **First Given Name(s) (current)**

1. Understand that (for applicants 16 years of age and over) part of my application for volunteer membership with the NSW RFS includes the completion of a Nationally Coordinated Criminal History Check (NCCHC) Application/Consent form.
2. Acknowledge that I have read the Spent Convictions Schemes section of the NCCHC Information sheet and understand that Spent Convictions legislation (however described) in the Commonwealth and many State and Territories protects “spent convictions” from disclosure, except in certain circumstances (for example sexual offences) or when a partial exclusion is obtained, such as that obtained by the NSW RFS in relation to offences concerning arson or attempted arson (Section 15(2) Criminal Records Act 1991 (NSW)).
3. Consent to the NSW RFS conducting a disciplinary record check pertaining to my past and/or current membership or employment within the NSW RFS, and if relevant, any other emergency service.
4. Acknowledge and agree that any information provided by me on this application form, or the Nationally Coordinated Criminal History Check (NCCHC) Application/Consent Form, and any additional information I provide together with information provided by the Australian police services or other emergency services, will be used by the NSW RFS in assessing my application for, and ongoing membership of, the NSW RFS, including whether my membership should be terminated.
5. Understand that, if, after receiving information in relation to criminal charges and/or convictions and/or emergency services discipline history I am not cleared for membership, the NSW RFS will notify the District and Brigade that I am no longer able to continue as a Probationary member.
6. Understand that I am entitled to access personal information held by the NSW RFS, and to apply to have that personal information amended if it is incorrect.
7. Acknowledge that I am not required to provide any personal information. However, if I do not provide the information required to assess my application, my application will not be processed.
8. Acknowledge and agree that personal information collected as a result of this application and any updated or additional information I provide, will be used by the NSW RFS for purposes of operations, brigade and personnel management, training, communications, statistical reporting, research, and marketing. I am aware that my contact details will be disclosed to District staff, group officers and members of my brigade for operational and brigade management purposes. I acknowledge that I must comply with Service Standard 1.1.14 *Personal Information and Privacy* (available on the NSW RFS website) when accessing or using personal information. I consent to my personal information being stored in the NSW RFS record keeping systems. I understand any information received from the Australian Criminal Intelligence Commission (ACIC) relating to me will be retained by the NSW RFS for twelve (12) months.
9. Have read and agree to comply with the NSW Rural Fire Service Code of Conduct and Ethics (Service Standard 1.1.7).
10. Agree to be bound by the Brigade Constitution and to comply with the provisions of the Rural Fires Act 1997, Rural Fires Regulation 2013, the Service Standards and the directions or instructions of officers of the NSW RFS. I understand that a failure to comply with the Act, Regulation or Service Standards may result in disciplinary action.

Applicant’s Signature: _____ **Date:** _____

Note: The information you provide on this, and the Nationally Coordinated Criminal History Check Application/Consent form, and which the Australian Criminal Intelligence Commission provides to the NSW RFS on receipt of the form, will only be used for the purposes stated above unless otherwise required by law.

Further information about the RFS privacy policy can be found at: https://www.rfs.nsw.gov.au/data/assets/pdf_file/0017/8720/1.1.14-Personal-Information-and-Privacy.pdf or contact the RFS Privacy Officer at legal@rfs.nsw.gov.au

SECTION 9 > PARENTAL OR GUARDIAN'S CONSENT: (REQUIRED FOR APPLICANTS UNDER 18 YEARS OF AGE)

By signing this section you are giving permission for your child to make an application to be a member of the NSW RFS, and you are consenting to their participation as (tick one box only):

- A Junior/Cadet member (between 12 years - up to 18 years of age)
- New member or transitioning from Junior/Cadet to Probationary member (minimum 16 years)

If your child is applying to join the NSW RFS as a 'new member'; or is seeking to transition from 'Junior/Cadet to Probationary member', by signing this section you are consenting to them participating in normal brigade activities which can include attending fires and other emergencies. If you do not want your child to participate in these activities 'Junior/Cadet' membership should be selected above and in Section 1.

All applications 16 years and over must complete the Nationally Coordinated Criminal History Check Application/Consent Form which must also be signed by the Parent or Legal Guardian.

If you would like more information please contact the Brigade Captain.

Parent / Guardian:
Print Name Signature Date

Thank you for your application.

SECTION 10 > BRIGADE VALIDATION – TO BE COMPLETED BY THE BRIGADE

Does the brigade have Juniors/Cadets? Yes (if **yes**, please consider the information provided in section 5 of the application) No

Have you reviewed the Nationally Coordinated Criminal History Check form? Yes

Have you sighted the required identity documents listed on page 2 of the Nationally Coordinated Criminal History Check form? Yes

Have you signed page 7 of the Nationally Coordinated Criminal History Check form? Yes

Fire Control Centre – District/Team/Zone: Brigade SAP No:
(If known)

Region: North South East West

SECTION 11 > BRIGADE INTERVIEW CONFIRMATION – TO BE COMPLETED BY THE BRIGADE

Date of Interview: Location:

Panel Member:
Name Signature Position

Panel Member:
Name Signature Position

Panel Member:
Name Signature Position

Interview Comments (optional):

If medical information has been disclosed (refer to Section 4 of this application), has due consideration been given by the Brigade to this medical condition and can this be accommodated?
 Not Applicable Yes No

Has due consideration been given by the Brigade to the following section of this application:
> Section 5 – Child Related Activities Yes

Does the brigade recommend the applicant as a probationary member subject to MCU clearance?
 Yes No

I have provided the applicant with a copy of the Service Standard 1.1.7 Code of Conduct and Ethics and explained their responsibilities under the Code.

Name Signature Position Date

SECTION 12 ➤ **DISTRICT VALIDATION - TO BE COMPLETED BY THE DISTRICT MANAGER**
(in accordance with Service Standard 2.1.6)

I have verified the information on this application form and agree to list this person as a member. I acknowledge that if this member does not receive clearance by the Membership Coordination Unit, probationary membership will cease.

District Manager Name

Signature

Date

**DISTRICT OFFICE
USE ONLY**

Brigade advised by:

Name of officer

Date:

Please return form to:
NSW Rural Fire Service – Membership Coordination Unit
Reply Paid 67059, GRANVILLE NSW 2142

Phone: 02 8741 5236
Fax: 02 8741 5269
Email: MCUMembershipApplication@rfs.nsw.gov.au

NATIONALLY COORDINATED CRIMINAL HISTORY CHECK

APPLICATION AND INFORMED CONSENT FORM

Information about this form

Terms used in this form

Nationally coordinated criminal history check	Describes both: the checking process undertaken by the ACIC and police, and the result received by the accredited body. Commonly known as a 'police check'.
You/the applicant	Individual seeking a nationally coordinated criminal history check.
Accredited body	Organisation accredited with the ACIC and responsible for submitting your <i>Application and informed consent form</i> .
Australian Criminal Intelligence Commission (ACIC)	Australian Government agency responsible for facilitating access to nationally coordinated criminal history checks.
Legal entity customer	Organisation the accredited body uses to collect your <i>Application and informed consent form</i> . This may be your employer, benefits provider or issuing body.
Third party	Organisation the accredited body is required by law to disclose your personal information and police information to.
Personal information	Information about you, including any information contained in your identity documents.
Police information	Information released as part of a nationally coordinated criminal history check.

Who completes this form?

Accredited body

The accredited body or its legal entity customer pre-populates this form with information in these sections: **How to submit this form**, **Contact details** and **question C1**.

Applicant

You are required to provide your personal details and informed consent to complete this form. You must also provide your identity documents, as detailed in **Documents required**. If you are less than 18 years of age, this form must be completed by your parent or legal guardian. You are completing this form to obtain a nationally coordinated criminal history check.

What is a nationally coordinated criminal history check?

A nationally coordinated criminal history check is conducted with your informed consent to determine your suitability for a position of trust, specified field of endeavour or as required by legislation. A nationally coordinated criminal history check contains your personal information, and police information that is disclosable about you, according to the purpose of your check.

Privacy notice

How will my information be used?

The ACIC and Australian police agencies

The ACIC and Australian police agencies use the information on this form and the applicant's identity documentation:

- to disclose police information relating to you, to the accredited body named in question C1.
- to update records held about you
- for law enforcement, including purposes set out in the *Australian Crime Commission Act 2002* (Cth)

Accredited body

The accredited body or its legal entity customer uses the personal information collected in this form to request a nationally coordinated criminal history check and to assure itself of your identity.

The accredited body may have a legislative basis for the collection, use and disclosure of your personal information and police information to a third party. If applicable, third parties are listed in question C1. The ACIC recommends you seek more information about relevant legislation from the accredited body.

The accredited body or its legal entity customer must advise you if your personal information or police information will be transferred or supplied to a location outside Australia, known as the permitted offshore transfer arrangement. If this applies, the legal name and location of the overseas entity are listed in question C1. The ACIC recommends you seek more information from the accredited body listed in C1.

You can contact the accredited body for more information on how they handle your personal information using the contact details at the end of this section.

How is my national check result determined?

Police information is disclosed in accordance with applicable legislation and information release policies of the Australian Government and state and territory governments.

Spent Convictions

The aim of spent convictions legislation is to prevent discrimination on the basis of certain previous convictions. Spent convictions legislation limits the use and disclosure of older, less serious convictions and findings of guilt.

Spent convictions of specific offences will be released where the check is required for certain purposes regardless of how old they are.

Each Australian police agency will apply the relevant Spent Convictions legislation/information release policy prior to disclosure.

These links may help you source information on spent convictions:

Australian Government	www.legislation.gov.au
Australian Capital Territory	www.legislation.act.gov.au
New South Wales	www.legislation.nsw.gov.au
Northern Territory	www.legislation.nt.gov.au
Queensland	www.legislation.qld.gov.au

South Australia	www.legislation.sa.gov.au
Tasmania	www.thelaw.tas.gov.au
Victoria	www.police.vic.gov.au
Western Australia	www.slp.wa.gov.au

How do I dispute my result?

If you do not agree with the results of your nationally coordinated criminal history check, contact the accredited body or, if applicable, its legal entity customer, using the contact details on page 3 and tell them you want to dispute the result. The accredited body or its legal entity customer accepts and escalates all disputes.

Providing incomplete, false or misleading information

You must take reasonable steps to ensure you provide accurate, complete and up-to-date personal information. Withholding and/or providing misleading, or false information on this form is a Commonwealth offence and you may be prosecuted under the *Criminal Code Act 1995* (Cth).

If you become aware you have provided incorrect information you must contact the accredited body as soon as possible.

Documents required

Minimum identity requirements

You must provide four documents with your completed form to confirm your identity:

- one commencement document to confirm your birth in Australia or arrival in Australia
- one primary and two secondary documents to show the use of your identity in the community.

The accredited body or its legal entity customer will use these documents to verify your identity against the personal information you have provided on this form. The personal information contained in the identity documents you provide will be used to conduct a nationally coordinated criminal history check, as you consent to in Section C.

The documentation you provide must include evidence of your full name and date of birth and a photograph of you. The commencement or primary documents provided must include a photo of you. If your commencement and primary documents do not include a photograph you must submit a passport-style photograph certified by a person listed in Schedule 2 of the *Statutory Declarations Regulations 1993* (Cth).

Commencement documents

- full Australian birth certificate (not an extract or birth card)
- current Australian passport (not expired)
- Australian Visa current at time of entry to Australia as resident or tourist
- ImmiCard issued by the Department of Immigration and Border Protection that enables the cardholder to prove their visa and/or migration status and enroll in services
- certificate of identity issued by the Department of Foreign Affairs and Trade to refugees and non-Australian citizens for entry to Australia
- document of identity issued by the Department of Foreign Affairs and Trade to Australian citizens or persons who possess the nationality of a Commonwealth country, for travel purposes
- certificate of evidence of resident status.

Primary documents

- current Australian driver licence, learner permit or provisional

- licence issued by a state or territory, showing signature and/or photo and the same name as claimed
- Australian marriage certificate issued by a state or territory (church or celebrant-issued certificates are not accepted)
- current passport issued by a country other than Australia with a valid entry stamp or visa
- current proof of age or photo identity card issued by an Australian government agency in your name with photo and signature
- current shooter or firearm licence showing signature and photo (not minor or junior permit or licence)
- for persons aged under 18 with no other Primary Use in Community Documents, a current student identification card with photo or signature.

Secondary documents

- certificate of identity issued by the Department of Foreign Affairs and Trade
- document of identity issued by the Department of Foreign Affairs and Trade
- convention travel document secondary (United Nations) issued by the Department of Foreign Affairs and Trade
- foreign government issued documents (for example driver licence)
- Medicare card
- enrolment with the Australian Electoral Commission
- security guard or crowd control photo licence
- evidence of right to a government benefit (Centrelink or Veterans Affairs)
- consular photo identity card issued by the Department of Foreign Affairs and Trade
- photo identity card issued to an officer by a police force
- photo identity card issued by the Australian Defence Force
- photo identity card issued by the Australian Government or a state or territory government
- Aviation Security Identification Card
- Maritime Security Identification card
- credit reference check;
- Australian tertiary student photo identity document
- Australian secondary student photo identity document
- certified academic transcript from an Australian university
- trusted referees report
- bank card
- credit card.

Change of name

If you provide identity documents using a former name, you must provide evidence of your name change. This means providing a change of name certificate issued by the Australian Registry of Births, Deaths and Marriages or an Australian marriage certificate issued by a state or territory, in addition to your four identity documents. Church or celebrant-issued certificates are not accepted.

Special provisions for proof of identity

The ACIC recognises that in exceptional circumstances you may not be able to meet the minimum proof of identity requirements. Please contact the accredited body who will assess your ability to meet the requirements and determine the most suitable method to confirm your identity.

How to submit this form

Before submitting this form, ensure all sections are complete and that you have signed and dated the form.

Submit your completed form and identity documents using these submission instructions:

This form, along with your Identity Documents, should be submitted to the Brigade you are applying to join.

Contact details

You can contact the accredited body or its legal entity customer for more information on the nationally coordinated criminal history check process, how your personal information is handled and how you can dispute your result.

Accredited body

NSW Rural Fire Service

Contact details

Locked Mail Bag 17
GRANVILLE NSW 2142

Legal entity customer (if applicable)

N/A

Contact details

N/A

Section A – Personal information

A1. Please read this before answering the following questions.

You must disclose all names you have been known by throughout your life, including your primary name, name before marriage (maiden name), and other previous names and/or alias names.

With each additional name you provide, you must include your family name, first given names and other given names (if applicable).

Example:

When Lucianne was born, she was given the first name Lucianne, second given name Jane and surname of Jones. When she was married, she changed her surname to Smith. Lucianne commonly uses the name Lucy when introducing herself in the community.

As such, Lucianne has four known names—her current name, pre-marriage name, the alias name she used before she got married and the alias name she uses now. Lucianne needs to provide all four names when completing this form, as follows:

Current name: Smith, Lucianne Jane
Pre-marriage name: Jones, Lucianne Jane
Alias name: Smith, Lucy Jane
Alias name: Jones, Lucy Jane

Primary name

Family name

First given name(s)

Other given name(s)

Previous known name (if applicable)

Family name

First given name(s)

Other given name(s)

Name Type Maiden Alias Previous

Previous known name (if applicable)

Family name

First given name(s)

Other given name(s)

Name Type Maiden Alias Previous



If more room is required, please list on a separate sheet, sign and attach to this form.

Additional sheet attached? Yes No

A2. Please read this before answering the following question.

You must select the gender that best describes how you identify yourself within the community.

The ACIC's processes are aligned with the Australian Government *Guidelines on the Recognition of Sex and Gender*. For more information, contact the ACIC directly on 02 6268 7900 or npcs@acic.gov.au

Your gender

M (Male)

F (Female)

X (Indeterminate/intersex/unspecified)

A3. Please read this before answering the following questions.

If you cannot provide all these details, contact the accredited body or its legal entity customer.

Your date of birth

Your place of birth

Suburb/town

State/territory

Country

A4. Please read this before answering the following questions.

Provide your current and previous residential addresses for the past five years.

If you cannot provide full details, provide as much information as possible. If you are unsure how to complete this section contact the accredited body or its legal entity customer.

Current residential address

Street address			
Suburb/town			
State/territory		Postcode	
Country			

Dates residing at address:

From	/	/
------	---	---

Previous residential address 1

Street address			
Suburb/town			
State/territory		Postcode	
Country			

Dates residing at address:

From	/	/	To	/	/
------	---	---	----	---	---

Previous residential address 2

Street address			
Suburb/town			
State/territory		Postcode	
Country			

Dates residing at address:

From	/	/	To	/	/
------	---	---	----	---	---

Previous residential address 3

Street address			
Suburb/town			
State/territory		Postcode	
Country			

Dates residing at address:

From	/	/	To	/	/
------	---	---	----	---	---



If more room is required, please list on a separate sheet, sign and attach to this form.

Additional sheet attached? Yes No

A5. Please read this before answering the following questions.

If you have an *Australian* drivers licence and/or an Australian firearms licence, you must provide the licence number and the state or territory that issued your licence.

If you have a *foreign* drivers licence and/or a firearm licence you must provide the licence number and the country that issued your licence.

If you have a passport, you must provide the passport number and the country that issued your passport.

Drivers licence number (if available)

Issued by (state/territory/country (if not Australia))

Firearm licence number (if available)

Issued by (state/territory/country (if not Australia))

Passport number (if available)

Issued by (country)

Section B – Purpose of the nationally coordinated criminal history check

The purpose for your nationally coordinated criminal history check helps determine what police information is disclosed on your result.

B1 Please read this before answering the following question.

For question B1, provide the position title, occupation or entitlement for which you require this nationally coordinated criminal history check.

Example: cleaner, case worker, firearms licence.

Your position title, occupation or entitlement

Volunteer member of the NSW Rural Fire Service.

B2 Please read this before answering the following question.

For question B2, provide the proposed place of work relevant to the position, occupation or entitlement.

Example: school, aged care facility, financial services office, domestic work sites.

Your proposed place of work

Rural Fire Brigade.

B3. Please read this before answering the following question.

For question B3, indicate whether or not you will have contact with children and/or vulnerable groups as part of the role you are applying for.

Direct or indirect contact means face-to-face contact, phone contact or any type of communication over the internet.

Supervision means in the presence of an adult who is responsible for the safety or care of the child or vulnerable person.

Select the statement that best describes the role you are applying for:

No direct or indirect contact with children or vulnerable groups,

Direct or indirect contact with children or vulnerable groups, **without supervision**

Direct or indirect contact with children or vulnerable groups, **with supervision**

- provide your permission for the accredited body to request a nationally coordinated criminal history check on your behalf
- provide your permission for the accredited body to disclose your information to any organisation listed in C1 of this form.

How do I provide my informed consent?

An important aspect of providing informed consent is that you understand what you are consenting to. It is important that you read the consent statements in question C2 and, where required, get clarification from the accredited body or its legal entity customer, to ensure complete understanding. You must then sign and date this form at C2, to give your informed consent.

Important: Please read this information about question C1.

The accredited body is required to complete question C1 before providing the form you.

Question C1 provides the details of the organisations to whom your personal and police information will be disclosed to.

In C2, you will provide your informed consent for your personal and police information to be disclosed to the ACIC, Australian police agencies, law enforcement agencies, and any organisations detailed in question C1.

C1 Organisations to whom the applicant’s personal and police information will be disclosed

Accredited Body

Accredited body (legal name)

NSW Rural Fire Service

Address

Locked Mail Bag 17 GRANVILLE NSW 2142

Preferred contact details

MCUMembershipApplication@rfs.nsw.gov.au

ABN

25 003 129 221

Go to page 6.

Section C – Informed consent

What is informed consent?

Your informed consent is needed before an accredited body can request a nationally coordinated criminal history check on you. Your informed consent means you:

- have read and understood the information provided in this form about how your personal information and any police information relevant to you will be handled and disclosed

C2. Please read this before answering the following question.

You must provide your name, read each statement carefully and then print your name, sign and date to provide your informed consent.

Applicant's consent to submit a nationally coordinated criminal history check

I,

Family name

First given name(s)

Other given name(s)

1. acknowledge that I/the applicant understand the information on this form.
2. acknowledge that the accredited body named C1 is collecting information in this form to provide to the Australian Criminal Intelligence Commission (ACIC) and police agencies, for a nationally coordinated criminal history check to be conducted for the purpose outlined in Section B of this form.
3. have fully and accurately completed this form, and the personal information I/the applicant, have provided relates to me/the applicant, and contains the full name and all names previously used by me/the applicant.
4. acknowledge that withholding and/or providing misleading or false information on this form and in any supplied identity documents is a Commonwealth offence and may lead to prosecution under the *Criminal Code Act 1995* (Cth).
5. acknowledge that personal information that I/the applicant provided in this form and on the supplied identity documents may be disclosed to the accredited body named in Section C of this form (including contractors, legal entity customers, related bodies or third parties named in C1 of this form in Australia or overseas, if applicable).
6. acknowledge that any information sent by mail or electronically, in relation to this form, including identity documents, is sent at my/the applicant's risk and I/the applicant, am aware of the consequences of sending information in these ways.
7. acknowledge that I/the applicant am aware that I/the applicant am providing consent for a national check to be conducted on all personal information provided in this form and provided in supplied identity documents.
8. understand and consent to police information relating to me/the applicant, being disclosed in accordance with the purpose identified in section B of this form, applicable legislation and information release policies (including spent convictions legislation described in Australian Government and state or territory legislation).
9. give consent to:
 - a. the ACIC and police agencies using and disclosing my/the applicant's personal information that I/ the applicant, have provided in this form and personal information contained in my supplied identity documents to conduct a nationally coordinated criminal history check.
 - b. the ACIC disclosing the police information sourced from the police agencies to other approved bodies and the accredited body named in C1 of this form.

- c. the accredited body named in C1 of this form disclosing to the legal entity customer, third parties and any permitted offshore transfer arrangements also detailed in C1, my/the applicant's personal information and police information to assess my/the applicant's suitability for the purpose identified in section B of this form.
10. acknowledge that it is usual practice for my/the applicant's personal information and police information to be used by police agencies and the ACIC for law enforcement, including purposes set out in the *Australian Crime Commission Act 2002* (Cth).

11. Applicant

Print name

Signature

Date

Parent or legal guardian

(where the applicant is under the age of 18)

Print name

Signature

Date

Authorised agent

(person responsible for the applicant, such as a legal representative)

Print name

Signature

Date

Section D – NSW RFS Office use only (i.e. Brigade or District)

Accredited body or its legal entity customer declaration.

D1 What is the nationally coordinated criminal history check category for this application?
 For example: *Employ/probity/licence.*

Volunteer

D2 What is the check type for this application?

Standard Volunteer

D3 I have sighted and confirmed the following identity documents (including one photo ID) as required on page 2 of the Nationally Coordinated Criminal History Check form;

one (1) commencement of identity document
 (please list document type in the box below)

ID provided has a photo

one (1) primary use in the community document
 (please list document type in the box below)

ID provided has a photo

two (2) secondary use in the community documents
 (please list document types in the boxes below)

D4 I have verified current passport, drivers and firearms licence(s) (including document numbers) details on page 4 of the Nationally Coordinated Criminal History Check form

Yes No


D5 The accredited body or its legal entity customer declares they have verified the link between the applicant’s personal details and identity documents, and is satisfied that they are correct.

Staff / Volunteer member

Print name

Role

Signature



Date

/ /